**2020 SecArmy/SecDef Environmental Awards Nomination Submission Form**

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| **Nominee and Award Category**  **(List team name here; team members should be listed on page 2 of the Submission Form.)** |
| Award Category (include Installation or Individual/Team): |
| Nominee’s Name (Installation, Team, or Individual) \*if individual, include rank: |
| Formal Job Title (Individual only): |

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| **Nominee Contact Information**  **(For teams, provide information for team lead; for programs, provide information for program lead/manager.)** |
| Name (include rank): |
| Formal Job Title: |
| Commercial Phone Number (No DSN): |
| Email Address: |
| Mailing Address (w/ bldg. #): |

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| **Nominee’s Installation Commander/Commanding Officer, or Equivalent Leadership1** |
| Name (include rank): |
| Formal Job Title: |

1 Include complete contact information for the Program Director or Headquarters leadership who oversee the nominee, as appropriate and if different from the Commander or Commanding Officer.

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| **Nominee’s Installation Commander/Commanding Officer, or Equivalent Leadership’s Point of Contact, Executive Assistant, or Chief of Staff````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````````** |
| Name (include rank): |
| Formal Job Title: |
| Commercial Phone Number (No DSN): |
| Email Address: |

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| **Nominee’s Public Affairs Officer/Point of Contact** |
| Name (include rank): |
| Formal Job Title: |
| Email Address: |
| Commercial Phone Number (No DSN): |

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| **Video Teleconference (VTC) Connection Information** |
| Location, Site ID, and/or IP Address: |
| ISDN or IP Address for your VTC System/Location: |
| Installation VTC POC (Facilitator’s Name, Commercial Phone Number, Email): |

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| **Team Members** | | | |
| **Name and Rank** | | **Formal Job Title** | **Email Address** |
| 1. (Team Lead) | |  |  |
| 2. | |  |  |
| 3. | |  |  |
| 4. | |  |  |
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| **Information on Plaque** | | | |
| Name of Winner: (as it will appear engraved on plaque) |  | | |
| Address: (for FEDEX delivery) |  | | |

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| **Nominee’s ECHO Report Explanations, if Necessary** |
| Nominee’s Compliance Statement: Describe the nominee’s relationship with the installation(s) where the nominee has a programmatic tie to land, facility, or environmental management or compliance responsibilities, and/or where nominee staff are primarily located: |
| Does the nominee support or reside at multiple installations? (Yes/No):  If yes, list the installations where the nominee has a programmatic tie to land, facility, or environmental management or compliance responsibilities, and submit an ECHO report for those installations:  If no, then submit an ECHO report for the single installation the nominee supports. |
| If the nominee has no programmatic tie to land, facility, or environmental management or compliance responsibilities at any installation, list the primary installation where staff are located, and submit an ECHO report for that installation: |
| If the nominee is a team or individual, the nominee may provide a statement describing the nominee’s relationship (for example any programmatic tie(s) to land, facility, or environmental management or compliance responsibilities) with the installation(s) from which the nominee submitted ECHO report(s) based on answers above: |
| Provide background information and explanations for HPV, SV, or SNC infractions in the nominee’s ECHO report(s): |

*By submitting a nomination, the nominee and their command leadership attest that the nominee was screened against all nomination criteria and is award eligible. The nomination includes only accomplishments that occurred during the achievement period, with no adverse reporting under the Environmental Compliance History Online (ECHO) reporting. Further, the nominee and their command leadership confirm that all information included in the nomination package is unclassified and accurate.*