



OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

MAY 24 2013

ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(ENVIRONMENT, SAFETY AND OCCUPATIONAL HEALTH)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ENVIRONMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(ENVIRONMENT, SAFETY AND OCCUPATIONAL HEALTH)  
STAFF DIRECTOR, DEFENSE LOGISTICS AGENCY  
INSTALLATIONS SUPPORT ENVIRONMENT (DS-E)

SUBJECT: Interim Risk Management Procedures

In accordance with Section 3a.(2) of DoD Instruction 4715.07, Defense Environmental Restoration Program, the Office of the Secretary of Defense (OSD) is establishing procedures for considering and implementing Interim Risk Management (IRM) activities, effective immediately. We developed the procedures in collaboration with your staff to support a comprehensive, systematic approach to IRM activities, as defined in DoDI 4715.07. We will include these procedures in the next update of DoD Manual 4715.20, Defense Environmental Restoration Program (DERP) Management, in Enclosure 3, subparagraph 4.a.(3).<sup>1</sup>

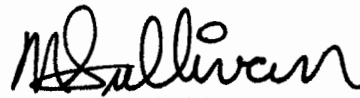
The DoD Components shall follow these steps to consider, select, coordinate, manage, and review IRM activities, when appropriate:

1. Determine if site-specific conditions warrant establishing IRM activities to reduce potentially significant threats to human health at a site where an investigation, removal action, or remedial action is not expected to be conducted by DoD for an extended period of time.
2. Work with involved parties (e.g., property owners or operators and other stakeholders, state regulators, other Federal agencies, local governments) to define each party's roles and responsibilities, as appropriate.
3. Coordinate IRM activities, as appropriate, with the applicable DoD Component offices (e.g., explosives safety, environmental and health officials), environmental regulators, safety officials, and local stakeholders (e.g., property owners, community members of a restoration advisory board or technical review committee).
4. Implement, document, and review and adjust IRM activities, as needed. If an investigation, removal action, or remedial action is not expected to be conducted by DoD for an extended period of time, the DoD Components will also document the determination that they do not require IRM activities at a site.

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<sup>1</sup> The current Enclosure 3 subparagraph 4.a. (3) will become 4.a. (4) and so on.

If additional information is needed my staff contact is Ms. Deborah Morefield, available at 703-571-9067 or [Deborah.Morefield@osd.mil](mailto:Deborah.Morefield@osd.mil).

A handwritten signature in black ink, appearing to read "MSullivan". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Maureen Sullivan

Director, Environment, Safety and Occupational Health