**2024 SecDef Environmental Awards Nomination Submission Form**

*\*This form will be available electronically to fill out at:* [*https://www.denix.osd.mil/awards*](https://www.denix.osd.mil/awards)

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| **Nominee and Award Category****(List team name here; team members should be listed on page 2 of the Submission Form.)** |
| Award Category (include Installation or Individual/Team):  |
| Nominee’s Name (Installation, Team, or Individual) \*if individual, include rank:  |
| Formal Job Title (Individual only):  |

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| **Nominee Contact Information****(For teams, provide information for team lead; for programs, provide information for program lead/manager.)** |
| Name (include rank):  |
| Formal Job Title:  |
| Commercial Phone Number (No DSN):  |
| Email Address:  |
| Mailing Address:1  |

1 Team/individual award recognition materials are addressed and shipped to the nominee contact.

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| **Nominee’s Installation Commander/Commanding Officer, or Equivalent Leadership2** |
| Name (include rank):  |
| Formal Job Title:  |
| Mailing Address:3  |

2 Include complete contact information for the Program Director or other leadership who oversees the nominee, if different from the Commander or Commanding Officer.

3 Installation award recognition materials are addressed and shipped to the nominee’s Installation Commander/Commanding Officer, or equivalent leadership.

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| **Nominee’s Installation Commander/Commanding Officer, or Equivalent Leadership’s****Point of Contact, Executive Assistant, or Chief of Staff** |
| Name (include rank):  |
| Formal Job Title: |
| Commercial Phone Number (No DSN):  |
| Email Address:  |

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| **Nominee’s Public Affairs Officer/Point of Contact** |
| Name (include rank):  |
| Formal Job Title:  |
| Email Address: |
| Commercial Phone Number (No DSN):  |

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| **Team Members** |
| **Name and Rank** | **Formal Job Title** | **Email Address** |
| 1. (Team Lead)  |  |  |
| 2.  |  |  |
| 3.  |  |  |
| 4.  |  |  |
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| **Nominee’s Environmental Compliance History Online (ECHO) Report Explanations, If Necessary** |
| Nominee’s Compliance Statement: Describe the nominee’s relationship with the installation(s) where the nominee has a programmatic tie to land, facility, or environmental management or compliance responsibilities, and/or where nominee staff are primarily located: |
| If the nominee has no programmatic tie to land, facility, or environmental management or compliance responsibilities at any installation, list the primary installation where staff are located, and submit an ECHO report for that installation:  |
| Does the nominee support or reside at multiple installations? (Yes/No): If yes, list the installations where the nominee has a programmatic tie to land, facility, or environmental management or compliance responsibilities, and submit an ECHO report for those installations: If no, submit an ECHO report for the single installation the nominee supports. |
| Provide background information and explanations for HPV, SV, or SNC infractions in the nominee’s ECHO report(s): |

*By submitting a nomination, the nominee and their command leadership attest that the nominee was screened against all nomination criteria and is award eligible. The nomination includes only accomplishments that occurred during the achievement period, with no violations under the ECHO reporting. Furthermore, the nominee and their command leadership confirm that all information included in the nomination package is unclassified and accurate.*