



OFFICE OF THE UNDER SECRETARY OF DEFENSE

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ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MAY 06 2014

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF DEFENSE (STRATEGY)
DIRECTOR, JOINT STAFF
CHIEF OF STAFF, USAFRICOM
CHIEF OF STAFF, USCENTCOM
CHIEF OF STAFF, USEUCOM
CHIEF OF STAFF, USNORTHCOM
CHIEF OF STAFF, USPACOM
CHIEF OF STAFF, USSOUTHCOM

SUBJECT: Defense Environmental International Cooperation (DEIC) Program – Fiscal Year (FY) 2015 Call for Proposals

This memorandum provides the schedule and guidance to submit proposals for consideration in the DEIC Program allocation of FY15 resources. The DEIC Program provides expertise and funding to support security cooperation (e.g., enhance environmental risk management, build partner nation capacity, and increase allied/partner interoperability).

Eligible DEIC Program activities must incorporate collaboration with foreign defense ministries on environmental topics having implications for military installations, training or operations. I encourage you to submit proposals that include leveraging civilian agencies, international, and non-governmental organizations.

The planned milestones for the FY15 submission process are:

- No later than July 31, 2014 – Submittal of proposals based on guidance provided in Attachment - 1.
- October 2014 – Proposal evaluations conducted by representatives from the Office of the Deputy Assistant Secretary of Defense (Strategy) and the Office of the Director of the Joint Staff.
- November 2014 – Announcement of the approved FY15 DEIC Program.

My point of contact is Ms. Ninette Sadusky at Ninette.i.Sadusky.civ@mail.mil , or (571) 372-6897.

John Conger
Acting Deputy Under Secretary of Defense
(Installations and Environment)

Attachment:
As stated

DEIC Program – FY15 Proposal Submission Guidance

Combatant Commands should consolidate their proposals and submit by July 30, 2014 for FY15 resource consideration. A cover memo signed out at the GFO/SES level is appropriate. They should be emailed to Susan Clark-Sestak at sclark@ida.org, with a copy to Mr. Bill Mackie, Joint Staff at william.a.mackie.civ@mail.mil. The format of the proposals should be as follows:

1. Title of the proposal;
2. Organization (spell out) originating request, including DoD action officer, email address, and commercial and DSN phone number;
3. Description – Explain why this proposal and the country(ies) to be engaged are important and what the desired outcomes are.
 - a. General description of who, what, where, when, and how.
 - b. Why? - Cite support to specific objectives of the Guidance for the Employment of the Force and your Theater Campaign Plan. This is extremely important. The more context you provide, the more competitive your proposal is likely to be. We anticipate that this section of your proposal will be classified and should be submitted in a separate classified document to susan@ida.pentagon.smil.mil.
4. Documentation deliverables: For example, report, handbook, workshop, proceedings, etc.
5. Planned schedule for execution (include key planning meetings and events). Please consider the “80/20” rule – 80% obligation by end of July is mandatory. No more than 20% of funding may remain unobligated after that date.
6. Resource requirements: Provide a detailed excel spreadsheet that identifies:
 - a. The amount of funds requested from the DEIC Program.
 - b. How funds will be spent (e.g., number of travelers, transportation cost, per diem, publication costs, contractor support). The DEIC Program is O&M funding and subject to all restrictions of that appropriation.
 - c. Other resources that have been requested (e.g., Traditional Commander Activities, Warsaw Initiative Funds, Cooperative Threat Reduction, personnel, technology, etc.).
7. Additional Comments: Include any clarifying information that will aid our understanding in evaluating your proposals. This information should be clear, succinct, and proposal-specific.
8. Priority: COCOMs must prioritize their proposal requests if submitting more than one.
9. Compliance with all current guidance governing travel and conferences (if applicable) is required.