**USACHPPM Call for Ergonomics Program Policies & SOPs**

**WHO**
Installation Ergonomics Personnel

**WHAT**
Ergonomics Program Policies and Related Standard Operating Procedures (SOPs)

**WHY**
The U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) Ergonomics Program is developing an archive of program policies and related SOPs. Collecting and reviewing existing installation documentation will allow USACHPPM ergonomists to:

- Provide constructive feedback and consultation to installations who have already developed policies and SOPs.
- Assist other installations still working on developing documentation.

**WHEN**
Forward all program policies and SOPs to USACHPPM by 1 September 2006.

**WHERE**
Email your documents to kelsey.mccoskey@us.army.mil

Questions and feedback on lessons learned by personnel who have developed or are in the process of developing these documents are welcome.

Address questions or comments to Ms. Kelsey McCoskey at kelsey.mccoskey@us.army.mil or 410-436-3928.